

Clerk of Court Fiscal Management Measures Status Report

County Fiscal Year 2017/2018



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CCOC Form Version 1
 Created 05/25/2018

Version #: 1

Fiscal Management Measures and Standards		Standard Met	If "NO" or "N/A", provide an explanation
Standard 1	A routine annual financial audit in accordance with s. 11.45 and s. 218.39, F.S. will or has been done by an independent auditor for the prior fiscal year (CFY 2016-2017).	YES	
Standard 2	There is a plan to correct any major audit findings, if applicable, in accordance with s. 218.39(6), F.S. for the prior fiscal year's audit findings (CFY 2016-2017).	N/A	No major audit findings
Standard 3	The Clerk's accounting system meets all the requirements of Generally Accepted Accounting Principles (GAAP) and the Uniform Accounting System (UAS) in accordance with s. 218.33 F.S., as mandated by the Florida Department of Financial Services (DFS) for the prior fiscal year (CFY 2016-2017).	YES	
Standard 4	There is a method in place to produce a revenue assessment & collections report required by s. 28.246, F.S. for the prior fiscal year (CFY 2016-2017).	YES	
Standard 5	Clerks/Counties have an accounting system that provides monthly and year-to-date expenditures by criminal and civil courts and budget categories for the prior fiscal year (CFY 2016-2017).	YES	
Standard 6	Clerks/Counties have a system that produces Florida Clerks of Court Operations Corporation (CCOC) required data and information in support of budget submission requirements as established by the CCOC, including accounting data breakouts (expenditures and revenues) by budget categories/UAS codes; an expenditure and revenue projection system/methodology; an FTE count and distribution methodology for calculating administrative/Article V costs; a performance measurement collection and analysis system and a unit costing capacity (divide output measurements into expenditures) for the prior fiscal year (CFY 2016-2017).	YES	
Standard 7	Required monthly expenditure and collection (EC) reports to the Florida Clerks of Court Operations Corporation (CCOC) were produced timely and according to instructions for the prior Fiscal Year (CFY 2016-2017).	YES	
Standard 8	The Article V budget submission to the Florida Clerks of Court Operations Corporation (CCOC) was complete and submitted according to instructions for the Fiscal Year (CFY 2016-2017).	YES	
Standard 9	A copy of the portion of the annual financial audit relating to the court-related duties of the Clerks of Court was forwarded to the Florida Clerks of the Court Operations Corporation (CCOC) as required by s. 28.35(5), F.S. for the prior fiscal year (CFY 2016-2017).	YES	
Standard 10	Required quarterly s. 318.18(13), F.S. (Assessment of Additional Court Costs) reports were submitted to the Florida Clerks of Court Operations Corporation (CCOC). Each report being submitted no later than 30 days after the end of the quarter as required by s. 318.18(13)(b), F.S. for the prior fiscal year (CFY 2016-2017).	YES	
Standard 11 A	Required annually (if applicable) pursuant to s. 28.37(3), F.S., excess funds were transferred to the the Florida Clerks of Court Operations Corporation (CCOC) Trust Fund by the required deadline of January 25 for the prior fiscal year (CFY 2016-2017). [If "Yes", please clarify result in Standard #11b. If "No", please reply to Standard #11b as "NA"]	YES	
Standard 11 B	The Clerk had excess funds to transfer following the prior fiscal year (CFY 2016-2017), and these funds were transferred to the Florida Clerks of Court Operations Corporation (CCOC) Trust Fund by the January 25, 2018 deadline.	YES	
Standard 12	A copy of the Annual Collection Agent Report was forwarded to the Florida Clerks of Court Operations Corporation (CCOC) by December 15, 2017, for the prior fiscal year (CFY 2015-16).	YES	

FORM NOTES

1. This report is due to the FLCCOC via e-mail on or before July 20, 2018.
2. Submit this workbook in the original Microsoft Excel format as an attachment to reports@flccoc.org.