

**IMPORTANT – PLEASE READ**  
**REQUIRED DELIVERY OF EVIDENCE TO PROPERTY APPRAISER**  
**PRIOR TO HEARING**

**PURSUANT TO AMENDMENT TO SECTION 194.011, FLORIDA STATUTES, YOU MUST PROVIDE A SUMMARY OF EVIDENCE TO BE PRESENTED AT THE HEARING AND COPIES OF YOUR EVIDENCE TO THE PROPERTY APPRAISER NO LATER THAN 15 DAYS PRIOR TO THE HEARING IN ORDER FOR THE EVIDENCE TO BE ADMISSIBLE AT THE HEARING. IF YOU FAIL TO PROVIDE YOUR EVIDENCE TO THE PROPERTY APPRAISER AT LEAST 15 DAYS PRIOR TO THE HEARING, YOUR EVIDENCE WILL BE EXCLUDED FROM CONSIDERATION DURING THE HEARING.**

**You must provide the following to the Property Appraiser at least 15 days prior to the hearing:**

- 1. A List of Evidence to be Presented at the Hearing**
- 2. Copies of all Documentary Evidence you intend to introduce into evidence at the Hearing**
- 3. A Summary of Evidence to be presented by your witnesses who will testify at the Hearing**

**THE AMENDMENTS TO SECTION 194.011 ALSO REQUIRE THE PROPERTY APPRAISER TO DELIVER THE EVIDENCE IT INTENDS TO INTRODUCE AT THE HEARING (PROPERTY APPRAISER'S LIST OF EVIDENCE, COPIES OF ALL DOCUMENTARY EVIDENCE AND A SUMMARY OF EVIDENCE TO BE PRESENTED BY WITNESSES TESTIFYING FOR THE PROPERTY APPRAISER) TO YOU AT LEAST 15 DAYS PRIOR TO THE HEARING.**

The VAB Axia Case Management System includes a component that allows Petitioners and the Property Appraiser to upload and maintain PDF copies of evidence to assist in providing that evidence to the other party.

If you elect to utilize the Axia Case Management System and upload PDF copies of your list, summary of evidence and documentation to be presented at the hearing at least 15 days prior to the hearing, the information will be deemed to be received by the Property Appraiser as of the date of the upload. **COPIES OF YOUR EVIDENCE TO BE USED AT THE HEARING MUST BE UPLOADED INTO AXIA NO LESS THAN 15 DAYS PRIOR TO YOUR SCHEDULED HEARING DATE.**

If you do not elect to utilize the VAB Case Management System, you must e-mail, mail or fax the list and summary of the evidence to be presented at the hearing, and all documents you intend to introduce into evidence so your evidence and evidence summary is **RECEIVED** by the Property Appraiser at least 15 days prior to the date of the hearing.

**YOU MUST BRING 3 COPIES OF YOUR EVIDENCE TO THE HEARING. EVEN IF YOU HAVE PREVIOUSLY UPLOADED YOUR EVIDENCE INTO VAB'S AXIA CASE MANAGEMENT SYSTEM AND/OR HAVE PROVIDED YOUR EVIDENCE TO THE PROPERTY APPRAISER.**

**THE PROPERTY APPRAISER IS ALSO REQUIRED TO BRING 3 COPIES OF ITS EVIDENCE TO THE HEARING EVEN IF THE EVIDENCE HAS PREVIOUSLY BEEN UPLOADED INTO VAB'S AXIA CASE MANAGEMENT SYSTEM.**

If you have questions concerning the use of VAB's Axia Case Management System, please call the VAB Clerk at (941) 861-5279.